

**CITY OF CORVALLIS**  
**COUNCIL POLICY MANUAL**

**POLICY AREA 4 - LEISURE AND CULTURAL ACTIVITIES**

**CP 91-4.03**      **Corvallis Senior Center Operational Policies**

**Adopted April 17, 1978**

Revised June 25, 1991  
Affirmed October 7, 1991  
Revised April 17, 1995  
Revised November 17, 1997  
Affirmed June 19, 2000  
Revised October 20, 2003  
Revised November 6, 2006  
Revised October 19, 2009  
Revised November 19, 2012

**4.03.010**      **Purpose**

To establish policies governing operation of the Corvallis Senior Center.

**4.03.020**      **Policy**

The Corvallis Senior Center shall be administered by the City of Corvallis through its Parks and Recreation Department.

**4.03.030**      **Use of Facility**

- a. Where possible, the Corvallis Senior Center shall be scheduled first to serve senior citizen activities and programs, second for other Parks and Recreation activities, and third for paid rentals, and fourth for free city use..
- b. A fees and charges schedule shall be set for use of the Corvallis Senior Center and reviewed annually. Any requests for exemption to fees for use of the Corvallis Senior Center shall comply with the City Council Policy 97.4.09, Guidelines For Free Use of Parks and Recreation Facilities.

## **Council Policy 91-4.03**

- c. Patrons using the Corvallis Senior Center shall abide by Corvallis Council Policy 07-4.06 *Code of Conduct for Patrons at Parks and Recreation Facilities, Events and Programs*. Any violations of this policy will result in enforcement as identified in the policy.

### 4.03.040 Contributions

- a. All items contributed to the City which are appropriate for use in the Corvallis Senior Center shall be the property of the City of Corvallis. Any items donated directly to the Corvallis Senior Center become property of the City of Corvallis.
- b. All items shall be clearly marked and identified as property belonging to the appropriate organization. All equipment used in the Corvallis Senior Center shall be used according to established rules and regulations.

4.03.041 Contributions of money or materials may be made to the Corvallis Senior Center and may be accepted by the Senior Citizen Foundation of Benton County or the City, with the provision that the City has final approval over any improvements or use of donations at the Corvallis Senior Center.

### 4.03.050 Review and Update

This Leisure and Cultural Activities Policy shall be reviewed triennially in October by the Parks and Recreation Director and updated as appropriate.